

Dear relation,

About 2 weeks ago, we informed you that Hutchison Ports ECT Rotterdam (ECT) will introduce two new road transport tariffs as of January 1, 2024.

The tariffs, a Distribution Surcharge including Distribution Premium and a Climate Tariff, are designed to achieve a better distribution of road transport at our terminals and to contribute to the climate objectives. We would like to inform you about the next steps.

All companies that deliver and/or collect containers from the ECT terminals by road must be registered with MyTerminal and must accept the 'General terms and conditions Truck charges'. The General terms and conditions can be found at <https://www.ect.nl/en/new-road-transport-tariffs>. For companies that do not yet have a MyTerminal account, this is done through the registration process. In this document you will find the necessary information to register with MyTerminal.

If you are already registered with MyTerminal, your company's MyTerminal Administrator can enter additional information and accept the General Terms and Conditions via the link <https://myprofile.ect.nl/settings/truck-charges>.

We request that you enter the details and accept the conditions before January 1, 2024 to retain access to the ECT terminals.

More information can also be found via <https://www.ect.nl/en/new-road-transport-tariffs>. A helpdesk has been set up for questions about the new rates, invoicing and MyTerminal. This can be reached via trucksupport@ect.nl.

Yours faithfully,

Hutchison Ports ECT Rotterdam

Step 1: go to: <https://myprofile.ect.nl/registration/>

The next screen appears:

MYTERMINAL

Create a MyTerminal account

The screenshot shows a registration form with a progress indicator at the top: 1 Contact (active), 2 Company, 3 Address, and 4 Review. The form is titled 'Contact information' and contains the following fields:

- First name:
- Last name:
- E-mail address: (marked with a red asterisk)
- Telephone number:
- Job title:

Below the fields, there is a red asterisk and a note: "This email address must be associated with a Google, Microsoft or Secure Logistics account and a personal business address. If your email address is currently not associated with one of these authenticators, you can associate it with Google afterwards. Your email address will be used to send notifications (specific to your interests) and verify your account." A link to the Help Center is provided: "You can find more instructions in our Help Center". A "Next step >" button is located at the bottom right of the form.

Fill in your details here. **Please note: you must enter the details of the person who will be the contact person on behalf of your company; we call this the 'MyTerminal Administrator'.** The requested e-mail address must be personal and businesslike. Then press 'next step'.

Step 2: Company information

The next screen appears:

MYTERMINAL

Create a MyTerminal account

1 Contact 2 **Company** 3 Address 4 Review

Company information

Statutory company name (as registered in Chamber of Commerce register)	Chamber of Commerce number
<input type="text" value="Statutory company name"/>	<input type="text" value="12345678"/>
Telephone number	EORI-number (optional)
<input type="text" value="+31612345678"/>	<input type="text" value="AB 123 456 789 00012"/>

Choose your sector

<input type="checkbox"/> Deepsea company	<input type="checkbox"/> Beneficial cargo owner (shipper / consignee / importer / exporter)
<input type="checkbox"/> Feeder company	<input type="checkbox"/> Warehouse operator
<input type="checkbox"/> Barge company	<input type="checkbox"/> Forwarding agent
<input type="checkbox"/> Rail company	<input type="checkbox"/> Customs agent
<input checked="" type="checkbox"/> Truck company	<input type="checkbox"/> Inland terminal
<input type="checkbox"/> Other	

EAN number (assigned by Secure Logistics)

8713755 -

The first 7 digits of an EAN number are always 8713755. You only need to fill in the final 6 digits. You can find your EAN number on the Secure Logistics platform. Log in with your XS-ID [here](#) and navigate to "company information" in the menu bar.

Once again, enter the correct information here and then choose from the options your sector.

Please note: in any case, check the 'Truck company' option so that you can then enter your EAN number. Then click on 'next step'.

If, when entering the 'Chamber of Commerce' number, it appears that a MyTerminale registration already exists, check who manages this within your organization.

Step 3: Address- and billing information

The next screen appears:

MYTERMINAL

Create a MyTerminal account

✔ Contact ✔ Company **3 Address** ⓧ Review

Address information

Street	House number	Addition
<input type="text" value="Name of the street"/>	<input type="text"/>	<input type="text"/>
Postal code	City	Country
<input type="text" value="1234 AB"/>	<input type="text" value="City"/>	<input type="text" value="Select country"/>

Billing information

The invoicing of the truck charges takes place via MyTerminal. Please visit the [ECT website](#) for more information. Truck operators must register the following information:

Billing address is the same as company address

Company name

First name optional Last name optional

Invoice e-mail address

VAT number

Street	House number	Addition
<input type="text"/>	<input type="text"/>	<input type="text"/>
Postal code	City	Country
<input type="text" value="1234 AB"/>	<input type="text"/>	<input type="text" value="Select"/>

I accept the Terms & Conditions Truck Charges ([English](#), [Dutch](#))

Enter the correct details here and accept the 'General terms and conditions truck charges'. Click on 'next step'. An overview of the information you entered will appear. You can then submit the request for registration: 'send request'.